



BYLAWS OF THE
A. P. TUREAUD, SR. BLACK ALUMNI CHAPTER
OF THE
LSU ALUMNI ASSOCIATION
(August 11, 2009)
Revised (July 2011)
Amended and Restated (June 8, 2018)
Amended and Restated (March 7, 2019)
Amended and Restated (August 1, 2019)

ARTICLE I
Name

This organization shall be known as the A. P. Tureaud, Sr. Black Alumni Chapter (“the Chapter”) of the LSU Alumni Association (“the Association”), and its domicile shall be in Baton Rouge, Louisiana.

ARTICLE II
Mission, Purpose and Powers

- Section 1. The purpose of the Chapter, through its leadership and members, will be to operate exclusively for charitable and educational purposes by promoting the Chapter’s mission to provide a medium for alumni and friends of Louisiana State University (“the University”) to engage with faculty, staff, and students through professional, social, academic and cultural activities for the purpose of building lasting relationships, instilling pride, and fostering diversity as an integral part of the University’s agenda by promoting the participation of people in the Louisiana State University Community and supporting and further promoting the improved relations among diverse peoples throughout the Louisiana State University Community and beyond.
- Section 2. The Chapter’s further mission and purpose shall be to foster, protect, and promote the welfare of Louisiana State University and its Black alumni through participation in the Association.
- Section 3. In order to effectuate the aforesaid purpose, or any other purpose implied thereby or incidental thereto, the chapter shall possess the capacity and all of the powers, rights, privileges and immunities which are now or may hereafter be accorded to non-profit corporations by the constitutions and laws of the state of Louisiana, including the power to acquire, receive, own, hold, lease or dispose of property of any nature or description.

Section 4. LIMITATION: The Chapter shall be non-profit, non-partisan and non-sectarian. The Chapter shall not by resolution, or otherwise, be committed to the support or endorsement of any candidate for public or political office. The Chapter shall observe all local, state and federal laws which apply to non-profit organizations as defined in Section 501(c)(3) of the Internal Revenue Code. The Chapter shall not discriminate against anyone due to race, religion, ethnic origin, nationality, gender or disability.

ARTICLE III
Mailing Address

The mailing address for the A. P. Tureaud, Sr. Black Alumni Chapter of the LSU Alumni Association (hereinafter, the Chapter) shall be Post Office Box 80132, Baton Rouge, Louisiana 70898-0132.

ARTICLE IV
Officers and Directors

Section 1. The officers of the Chapter shall be the President, the Vice-President/President-Elect, the Secretary, and the Treasurer. The officers shall be nominated by the Chapter membership. From the list of nominees, the officers shall be elected by the Chapter membership at the spring general meeting, once every two years to take office on the first of January of the succeeding year. The duly elected Vice-President/President-Elect shall be installed as President for the two-year term following his or her term as Vice-President/President-Elect.

Section 2. In the event of the resignation of the President, the Vice-President/President-Elect shall serve in the President's capacity. In the event of the resignation of the Vice-President/President-Elect, Secretary, or Treasurer, the President shall appoint a Vice-President/President-Elect, Secretary, or Treasurer who shall serve until the next general meeting, at which a new Vice-President/President-Elect, Secretary, or Treasurer shall be elected. In the event of the resignation of both the President and the Vice-President/President-Elect, the Secretary shall serve as acting President, and the Treasurer shall serve as acting Vice-President/President-Elect until the next general meeting, at which a new slate of officers shall be elected. The acting President may choose to appoint temporary replacements for the Secretary and/or Treasurer at his/her discretion with the advice and consent of the Acting Vice-President/President-Elect, who shall not withhold said consent except as to the appointment of a temporary Treasurer.

Section 3. President. The duties of the President shall include but are not limited to:

1. Initiating frequent contact both with the Alumni Chapter Office and the other officers and directors of the Chapter
2. Initiating meetings and direct the planning of activities

3. Assigning responsibilities for individual duties or events to various Chapter members and follow up on their progress
4. Working with the other officers to assure continuity between administrations
5. Representing the Chapter at the Association Leadership Workshop
6. Informing local press of LSU events

Section 4. Vice President/President-Elect. The duties of the Vice President/President-Elect shall include but are not limited to:

1. Chair important committees or projects as designated by the President
2. Become familiar with the duties of the President
3. Preside at meetings in the absence of the President

Section 5. Secretary. The Secretary shall record all votes, actions, and the minutes of all such proceedings. The Secretary shall also give, or cause to be given, notice of all meetings of the Chapter. The duties of the Secretary shall include but are not limited to:

1. Monitoring the alumni list and advising the Alumni Association Office of address changes, deaths, marriages, etc.
2. Working closely with the President to communicate in writing with the Board and the Alumni Association Office
3. Preparing and distributing notices, agendas, and minutes of Board meetings
4. Notifying Alumni Association Office of the Chapter's tentative annual calendar
5. Maintaining all records for the Chapter to be passed to the Secretary's successor

Section 6. Treasurer. The Treasurer shall keep active and current records of the Chapter's financial status. The duties of the Treasurer shall include but are not limited to:

1. Maintaining the Chapter's finances
2. Collecting per person charges for Chapter functions
3. Paying all bills incurred by the Chapter
4. Preparing financial statements for submission to the Board of Directors at all meetings of the Board of Directors
5. Preparing a financial statement for submission to the general membership at the general meeting
6. Submitting a copy of the Chapter's financial transactions at the end of each Chapter's fiscal year

Section 7. The Board of Directors shall consist of twenty (20) directors as provided for in the Chapter's Constitution. The At-Large directors shall be nominated by the Chapter membership. From the list of nominees, the At-Large directors shall be elected by

the Chapter membership at the spring general meeting, for a three-year term beginning the first of January of the succeeding year. In the event that there is an unfilled Board seat due to resignation or lack of nominations, the existing directors may nominate and elect a director to fill the unfilled Board seat for the remaining of the current three-year term. After serving one (1) three (3) year term, directors may serve for one (1) additional three (3) year term at the discretion of the Board of Directors.

- Section 8. The six (6) non-voting Ex-Officio directors shall include: the immediate past president of the Chapter, a representative of the Association, a student representative identified by the professional staff/supervisors of the African American Cultural Center, a representative of the Office of Diversity, a representative of LSU Athletics, and a member of the Black Faculty and Staff Caucus. Ex-Officio members shall be selected by the senior administrator or officer from the organization or the University unit the ex-officio member shall represent, except in the case of the immediate past president of the Chapter.
- Section 9. The Board of Directors shall conduct monthly board meetings, which are set by the President with at least one (1) week notice. Special meetings of the Board of Directors may be called at any time by the President, or by any nine (9) directors, inclusive of at least two of the officers. Notice of a special board meeting shall be given to all directors at least 24 hours prior to such meeting.
- Section 10. Nine (9) voting directors will constitute a quorum, and a majority vote of those present will be required for the transaction of business. Voting by proxy will not be permitted.
- Section 11. Any officer and/or director who misses more than two (2) consecutive meetings of the Board of Directors, at any time during his/her term of office without just notification to the President, may be recommended for removal from his/her position at the discretion of the President upon removal of the Board of Directors. In the case of such removal, the vacant position shall be filled upon nomination and approval of the Board of Directors. The new officer/director shall serve the remainder of the unexpired term.

ARTICLE V Committees

All standing committees of the Chapter should work in accordance with the policies and procedures adopted by the Board of Directors.

- Section 1. Nomination Committee. This committee is responsible for administering the election process for officers and at-large directors. This election process shall be developed and approved by Board of Directors in compliance with the Chapter's Constitution and these Bylaws. This committee shall also produce a slate of

proposed candidates at each election for each office and assist the Chapter's President with the appointment of committee chairpersons and members.

- Section 2. Membership and Ambassador Committee. This committee is responsible for growing the Chapter's membership and identifying class ambassadors to aid in bolstering cross-generational participation.
- Section 3. Scholarship/High School Relations Committee. This committee is responsible for managing the Chapter's scholarships and representing the Chapter at high school recruitment events.
- Section 4. Publicity/Public Information Committee. This committee is responsible for promoting Chapter activities and events and for maintaining the Chapter's website and social media.
- Section 5. Social/Special Events Committee. This committee is responsible for planning all events of the Chapter, which shall include, but are not limited to, Legends, reunions, socials, and networking events.
- Section 6. Finance Committee. This committee is responsible for providing financial oversight for the Chapter by developing the annual budget for the Chapter, monitoring adherence to the budget, and developing long-range financial goals for the Chapter. The Treasurer shall chair this committee.
- Section 7. Constitution and Bylaws Committee. This committee is responsible for the maintenance of the Chapter's Constitution and Bylaws by drafting and proposing any changes or amendments to the Chapter's Constitution and Bylaws to be considered by the Chapter membership.
- Section 8. Special Committees. The President can choose to form a special committee when a special need arises. The chairperson of a special committee shall be a director appointed by the President.

ARTICLE VI

Dues

- Section 1. Dues shall be paid on a rolling membership basis effective from the date of payment of the annual membership dues. Dues shall be payable in the amount of \$50.00 per individual. Of which, \$25.00 shall constitute dues for the Chapter and \$25.00 shall be paid for membership in the Association.
- Section 2. All alumni within sixty (60) months of earning any degree or graduating from any campus of the LSU System may join the Chapter at a discounted rate set by the Board of Directors.

Section 3. A member of the Association may join the Chapter by paying a \$25.00 membership fee to the Chapter. A member of a local LSU alumni chapter, who does not hold financial membership in the Association must pay the \$50.00 dues to join the Tureaud Chapter, because Chapter membership includes an automatic paid membership in the Association.

ARTICLE VII
Meetings of the Organization

Section 1. Place. All general and other meetings shall be held at a place, within or without of the State of Louisiana, as specified by the Board.

Section 2. Notice. Electronic written notice of all meetings of the general membership shall be emailed to the Chapter membership, as maintained by the Association, at least one (1) month prior to the meeting. Chapter members are responsible for notifying the Association with any change of email address.

Section 3. General meetings of the Chapter membership shall be held on such dates in the spring and fall as determined by the Board of Directors. At the spring general meeting of the Chapter membership, the officers and directors shall be elected for the succeeding year.

Section 4. Special meetings may be called by the President or the Board of Directors.

Section 5. In accordance with Louisiana law (La. R.S. 12:224(E)(10)), directors or members may participate in a meeting of such Board, committee, or membership by means of conference telephone or similar communications equipment; provided that all persons participating in the meeting can simultaneously hear each other during the meeting. Participation in a meeting pursuant to this Section shall constitute presence in person at such meeting.

ARTICLE VIII
Voting Rights

Voting rights shall be accorded to members on the following basis:

- (A) Each individual paying dues on an individual basis shall have one (1) vote.
- (B) No member shall be allowed to vote by proxy.
- (C) No member whose dues are delinquent shall be entitled to vote.

For purposes of this section, dues shall be deemed delinquent if not paid within 30 days after the individual's one-year membership period, unless paid prior to any votes taken at any meeting.

ARTICLE IX
Required Vote

All actions of the Chapter, which are taken according to authorization granted by a vote of the members, shall require a majority of those members present at the meeting on which the vote was taken. A quorum shall consist of fourteen (14) members. The Secretary shall duly record the number present at the meeting and the vote count of the issue.

ARTICLE X
Dissolution

The Chapter shall use its funds only to accomplish the objectives and purposes specified in this Constitution, and no part of said funds shall inure, or be distributed, to the members of the Chapter. Upon dissolution of the Chapter, any funds remaining shall be distributed to one or more regularly organized and qualified charitable, educational, scientific or philanthropic organization to be selected by the Board of Directors as defined in Internal Revenue Code Section 501(c)(3).

ARTICLE XI
Amendments to the Bylaws

These Bylaws may be amended by a vote of the membership as provided for in Article VIII and IX above, provided, however, that electronic notice is given to the membership in the meeting notice as provided for in Article VII above. Said written notice shall state clearly that a bylaws change is proposed and the nature of the change proposed.

ARTICLE XII
Conflicts

Any conflicts between these Bylaws and the Constitution of the Chapter shall be resolved in favor of the Constitution. Immediately upon determination of the conflict the President shall undertake to propose a change in the Bylaws which will remedy the conflict, and bring it to the attention of the Chapter membership as provided for herein.

ARTICLE XIII
Miscellaneous

- Section 1. Execution of Written Instruments. Contracts, deeds, documents, and instruments evidencing official actions of the Chapter shall be executed by the President and attested to by the Secretary unless the Board of Directors shall, in a particular circumstance or situation, designate another procedure for their execution.
- Section 2. Signing of Checks and Notes. Checks, notes, drafts, and demands for money shall be signed by the President and the Treasurer. All authorizations for the issuance of checks, notes, drafts, and demands for money shall be signed by the President and the Treasurer.
- Section 3. Fiscal Year. The fiscal year of the Chapter shall begin on January 1 and terminate on December 31.

Section 4. Indemnification. The Chapter shall indemnify its directors or members to the fullest extent permitted by the laws of the State of Louisiana.

Section 3. Robert's Rules of Order. Wherever the Chapter's Constitution or Bylaws omit or fail to address any substantive or procedural matter that is addressed in the most current version of Robert's Rules of Order, the most current version of Robert's Rules of Order shall govern as to that matter.

ARTICLE XIV
Ratification

These amended and restated Bylaws of the A. P. Tureaud, Sr., Black Alumni Chapter of the LSU Alumni Association were adopted by the membership of the A. P. Tureaud, Sr., Black Alumni Chapter of the LSU Alumni Association pursuant to Article XI of these amended and restated Bylaws on this 1st day of August, 2019.

Attested to by:

Nicole Moliers President

Jeremiah J. Sans Secretary